

Council Meeting Minutes

1. President's Report

A. SUMMER

- Transitioned in 7 core executive members
- Set up and organized Slack communication server
- Hired 34 peripheral executive members
- Participated in SciFrosh
 - Led 5 events
 - Led academic orientation demonstration presentations
- Organized and led remaining grading for scholarships
- Created SciSoc's CU 1001 Brightspace page and edited video
- Reviewed and edited the constitution
- Organized the office and storage room

B. SEPTEMBER

- Worked with VP Operations and Kim Hellemans to finalize bank account plans

C. OCTOBER

- Applied for SciSoc re-accreditation
- Began organizing lab coat drive
- Continued search for more storage solutions

2. Vice-President's Reports

VP External

A. SUMMER

- Hired peripheral executives
- Secured 2 sponsors for SciFrosh (Ingenium & RBC)
- Started finding sponsors for discount sticker program

B. SEPTEMBER

- Worked on October blog post
 - Highlights specific programs and their research

C. OCTOBER

- Worked on getting new merch items for SciSoc (tumblers)
- Organized Sciences 60th anniversary giveaway on Instagram
- Secured 3 sponsors for discount sticker program

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VP Internal

A. SUMMER

- Hired peripheral executives
- Hosted weekly core executive meetings

B. SEPTEMBER & OCTOBER

- Hosted department representative elections
- Hosted first year representative elections
- Organized first council meeting

VP Programming

A. SUMMER

- Hired peripheral executives
- Started working on budget
- Started planning Science Winter Formal

B. SEPTEMBER & OCTOBER

- Events hosted:
 - Expo
 - Halloween Movie Night
 - Outdoor Volleyball
 - Pub Night @ Ollies
 - SciFrosh
 - Starry Night Paint Night
 - Halloween Bake Sale
 - Science of Sex Information Table

C. UPCOMING EVENTS

- Game Night @ Level 1 Game Pub
- Papa John's Popcorn Fundraiser
- Trivia Night
- Books Undercover
- Study Snacks

VP Academic

A. SUMMER

- Hired peripheral executives
- Reviewed last years scholarship system - to streamline process will be setting up SheetGo management software
- Re-wrote scholarship prompts - to make grading easier and limit AI usage

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B. SEPTEMBER/OCTOBER/IN PROGRESS

- Decided criteria for 2 additional awards
- Working on study snacks program
- Working on study break collab event with wellness
- Finalizing scholarship workflow on SheetGo
- Currently rewriting rubric for graders

VP Communications

A. SUMMER

- Hired peripheral executives

B. SEPTEMBER

- Worked with wellness a lot to get ready for their events
- Created graphics for fall semester events
- Set engagement goals
 - Use more TikTok and Instagram Reels

C. OCTOBER

- Working on new mural design
- Working with external team on merch designs
- Hiring wellness social media director

VP Operations

A. SUMMER

- Gained access to SciSoc bank account
- Worked on creating reimbursement form
- Created this years operating budget

B. SEPTEMBER

- Created office hour schedule

C. SCIENCE STUDENT COMMUNITY FUND

- Typically is \$3000 to help smaller societies
 - ODS usually sponsors \$2000
 - We usually give \$1000
- Isn't sustainable this year due to ODS pulling out
 - Will be discussing how to maintain this fund at later council meetings

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VP Wellness

A. SUMMER

- SciFrosh events
 - Selfcare event

B. SEPTEMBER & OCTOBER

- Recurring events
 - Bookclub
 - Running club
 - Art therapy
 - Meditation
 - Yoga & Zumba (Biweekly)
- One Time Departmental events
 - Environmental science
 - Biology
 - More to come soon:
 - Biochemistry
 - Chemistry
- Future Ideas
 - Rock climbing
 - Athletic Equipment event collab with athletics
 - Academic & Wellness collab
 - Library study break + activity space

3. Other Reports

A. BUDGET PRESENTATION

- Over the past few years working through the pandemic we've accumulated an excess \$60,000
 - We cannot spend it all at once as Carleton would not give us funding next year since they would assume we have excess budget
- We propose to lock it away to build up interest to use it for yearly endowed \$2000 scholarship
- Will be putting \$40 000 away
- Take the \$20 000 extra and use it for continuous current scholarships for the next few years until the interest in locked away portion allows us to use it for further scholarships

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B. SCIENCE WINTER FORMAL COMMITTEE

- Looking for 6 people to sit on the committee
 - Benefits: receive discounted winter formal ticket
 - CCR credit
 - Need people who are good at thinking on their feet
- Formal is February 10th 6-11pm @ National Art Center
 - Ticket price: \$107
 - Theme: Old Hollywood Glam
- Previously had dance and dinner tickets
 - No dance tickets this year must be both
 - Will likely be doing tiered tickets - early bird, regular, late
- Most of budget is set aside to subsidize event tickets
- Need sponsors as well to subsidize ticket prices
 - Different sponsor packages (will give more details soon)
 - Typically include: advertising, seats, or some combination

4. Question Period

- BUDGET: How would the new renewable scholarship be different from the current scholarships?
 - Would be the same concept and process this would just increase our quantity of scholarships

5. Motions

- a. Motion to Ratify 2023-2024 Department Representatives
 - Approved (No objections, no abstentions)
- b. Motion to Approve the First-Year Representatives
 - Approved (No objection, No Abstentions)
- c. Motion to Appoint all Unfilled Active Councillor seats
 - Approved (No objections, no abstentions)
- d. Motion to fill the Vacant 2023-2024 Department Representative seats
 - Approved (No objections, no abstentions)
- e. Motion to ratify the 2023-2024 Operating Budget
 - Approved (No objections, no abstentions)

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f. Motion to ratify Amendments made to the CSSS Constitution 2023

- Approved (No objections, No abstentions)

g. Motion to increase amount of computer science department representatives

- Questions
 - Would we include more reps for this term - we could if requested hold a byelection but this is likely a change for next year.
 - Why? This was a discussion had last year and was requested as computer science students are majority of the undergrad science students and we want the reps to be proportional to this
- Approved (No objections, no abstentions)

h. Motion to utilize excess funds to establish an endowment scholarship

- Approved (No objections, no abstentions)

10. Other Business

11. Adjournment