1. President’s Report
   A. SUMMER
      ● Transitioned in 7 core executive members
      ● Set up and organized Slack communication server
      ● Hired 34 peripheral executive members
      ● Participated in SciFrosh
         ○ Led 5 events
         ○ Led academic orientation demonstration presentations
      ● Organized and led remaining grading for scholarships
      ● Created SciSoc’s CU 1001 Brightspace page and edited video
      ● Reviewed and edited the constitution
      ● Organized the office and storage room
   
   B. SEPTEMBER
      ● Worked with VP Operations and Kim Hellemans to finalize bank account plans
   
   C. OCTOBER
      ● Applied for SciSoc re-accreditation
      ● Began organizing lab coat drive
      ● Continued search for more storage solutions

2. Vice-President’s Reports

   VP External
   A. SUMMER
      ● Hired peripheral executives
      ● Secured 2 sponsors for SciFrosh (Ingenium & RBC)
      ● Started finding sponsors for discount sticker program
   
   B. SEPTEMBER
      ● Worked on October blog post
         ○ Highlights specific programs and their research
   
   C. OCTOBER
      ● Worked on getting new merch items for SciSoc (tumblers)
      ● Organized Sciences 60th anniversary giveaway on Instagram
      ● Secured 3 sponsors for discount sticker program
Council Meeting Minutes

VP Internal
A. **SUMMER**
   ● Hired peripheral executives
   ● Hosted weekly core executive meetings

B. **SEPTEMBER & OCTOBER**
   ● Hosted department representative elections
   ● Hosted first year representative elections
   ● Organized first council meeting

VP Programming
A. **SUMMER**
   ● Hired peripheral executives
   ● Started working on budget
   ● Started planning Science Winter Formal

B. **SEPTEMBER & OCTOBER**
   ● Events hosted:
     ○ Expo
     ○ Outdoor Volleyball
     ○ SciFrosh
     ○ Halloween Bake Sale
     ○ Halloween Movie Night
     ○ Pub Night @ Ollies
     ○ Starry Night Paint Night
     ○ Science of Sex Information Table

C. **UPCOMING EVENTS**
   ● Game Night @ Level 1 Game Pub
   ● Papa John’s Popcorn Fundraiser
   ● Trivia Night
   ● Books Undercover
   ● Study Snacks

VP Academic
A. **SUMMER**
   ● Hired peripheral executives
   ● Reviewed last years scholarship system - to streamline process will be setting up SheetGo management software
   ● Re-wrote scholarship prompts - to make grading easier and limit AI usage
Council Meeting Minutes

B. SEPTEMBER/OCTOBER/IN PROGRESS
- Decided criteria for 2 additional awards
- Working on study snacks program
- Working on study break collab event with wellness
- Finalizing scholarship workflow on SheetGo
- Currently rewriting rubric for graders

VP Communications
A. SUMMER
- Hired peripheral executives

B. SEPTEMBER
- Worked with wellness a lot to get ready for their events
- Created graphics for fall semester events
- Set engagement goals
  - Use more TikTok and Instagram Reels

C. OCTOBER
- Working on new mural design
- Working with external team on merch designs
- Hiring wellness social media director

VP Operations
A. SUMMER
- Gained access to SciSoc bank account
- Worked on creating reimbursement form
- Created this years operating budget

B. SEPTEMBER
- Created office hour schedule

C. SCIENCE STUDENT COMMUNITY FUND
- Typically is $3000 to help smaller societies
  - ODS usually sponsors $2000
  - We usually give $1000
- Isn’t sustainable this year due to ODS pulling out
  - Will be discussing how to maintain this fund at later council meetings
Council Meeting Minutes

VP Wellness
A. SUMMER
   ● SciFrosh events
      ○ Selfcare event

B. SEPTEMBER & OCTOBER
   ● Recurring events
      ○ Bookclub
      ○ Running club
      ○ Art therapy
   ● One Time Departmental events
      ○ Environmental science
      ○ Biology
      ○ More to come soon:
         ■ Biochemistry
         ■ Chemistry
   ● Future Ideas
      ○ Rock climbing
      ○ Athletic Equipment event collab with athletics
      ○ Academic & Wellness collab
         ■ Library study break + activity space

3. Other Reports
A. BUDGET PRESENTATION
   ● Over the past few years working through the pandemic we’ve accumulated an excess $60,000
      ○ We cannot spend it all at once as Carleton would not give us funding next year since they would assume we have excess budget
   ● We propose to lock it away to build up interest to use it for yearly endowed $2000 scholarship
   ● Will be putting $40 000 away
   ● Take the $20 000 extra and use it for continuous current scholarships for the next few years until the interest in locked away portion allows us to use it for further scholarships
B. SCIENCE WINTER FORMAL COMMITTEE
   ● Looking for 6 people to sit on the committee
     ○ Benefits: receive discounted winter formal ticket
     ○ CCR credit
     ○ Need people who are good at thinking on their feet
   ● Formal is February 10th 6-11pm @ National Art Center
     ○ Ticket price: $107
     ○ Theme: Old Hollywood Glam
   ● Previously had dance and dinner tickets
     ○ No dance tickets this year must be both
     ○ Will likely be doing tiered tickets - early bird, regular, late
   ● Most of budget is set aside to subsidize event tickets
   ● Need sponsors as well to subsidize ticket prices
     ○ Different sponsor packages (will give more details soon)
       ■ Typically include: advertising, seats, or some combination

4. Question Period
   ● BUDGET: How would the new renewable scholarship be different from the current scholarships?
     ○ Would be the same concept and process this would just increase our quantity of scholarships

5. Motions
   a. Motion to Ratify 2023-2024 Department Representatives
      ● Approved (No objections, no abstentions)
   b. Motion to Approve the First-Year Representatives
      ● Approved (No objection, No Abstentions)
   c. Motion to Appoint all Unfilled Active Councillor seats
      ● Approved (No objections, no abstentions)
   d. Motion to fill the Vacant 2023-2024 Department Representative seats
      ● Approved (No objections, no abstentions)
   e. Motion to ratify the 2023-2024 Operating Budget
      ● Approved (No objections, no abstentions)
Council Meeting Minutes

f. Motion to ratify Amendments made to the CSSS Constitution 2023
   ● Approved (No objections, No abstentions)

g. Motion to increase amount of computer science department representatives
   ● Questions
      ○ Would we include more reps for this term - we could if requested hold a byelection but this is likely a change for next year.
      ○ Why? This was a discussion had last year and was requested as computer science students are majority of the undergrad science students and we want the reps to be proportional to this
   ● Approved (No objections, no abstentions)

h. Motion to utilize excess funds to establish an endowment scholarship
   ● Approved (No objections, no abstentions)

10. Other Business

11. Adjournment